

# Meeting & Conference Packages

*Room will be designated based on your group size, and set to your groups specific needs. All arrangements must be made in advance to ensure availability. Breakfast, lunch, or dinner options can be made at group rates or a la carte.*

## Conference Room Package

*Package includes a room for up to eight hours (8 a.m.–4 p.m., general session room), linens, tables, chairs, podium, flip chart with markers, microphone, screen, TV monitor or LCD projector, complimentary coffee, hot tea and water service.*

*The room is set by our MWR team and include tear down, clean up, and sanitization. We will refresh the room and all beverages during your midafternoon break and at the end of your session. At the end of the day all tables, chairs, equipment, and touchpoints will be cleaned and sanitized.*

## Conference Meals Package

*Available only to groups utilizing the Conference Room Package*

### Breakfast

*Assorted muffins and pastries, chilled orange and apple juices*

### Afternoon Break

*Brownies or cookies, assorted chilled sodas and bottled water*

### Lunch

*Two additional cold salads.*

## Room Usage Fee

*Services such as coffee, hot tea, water, A/V equipment usage, easel pads, and more can be purchased a la carte.*



**Bangor Plaza Conference Center**  
**(360) 396-5456**



# Meetings & Conferences



*Room will be set to the specific needs of your group. All arrangements must be made in advance to ensure availability.*

## Meal Service

*Menu Price only, no additional room usage fees*

*Includes linens, china, glassware, silverware, guest chairs and tables, podium, microphone, use of LCD projector and registration tables. Guest setup time is allotted up to 2 hours prior to event start time.*

## Event Setup Fee

*350.00 setup fee will be waived for events over \$5,000 in contracted food and beverage sales.*

*This fee applies to events that require additional services beyond a typical Meal Service. Included with fee is dance floor, cake tables, gift tables, up to 20 additional event support tables and associated labor. Guest setup time is allotted up to 2-hours prior to event start time.*

## Break Packages

*Prices are per person, unless otherwise noted.*

### All-Day Break Package

**Morning:** Chilled fruit juices, coffee, tea and donuts or breakfast pastries.

**Mid-Morning:** Refresh coffee.

**Mid-Afternoon:** Refresh coffee and assorted soft drinks, choice of cookies or brownies.

### Half-Day Break Package

**Morning:** Chilled fruit juices, coffee, tea and donuts or breakfast pastries

**Mid-Morning:** Refresh coffee

Add oatmeal and sliced fruit

### Afternoon Delight

*An assortment of oven-fresh cookies and assorted soft drinks.*

### Coffee Break Package

*Regular, decaffeinated and tea. Serves 25*

## A La Carte

*Prices are per person, unless otherwise noted.*

Sliced Fresh Fruit

Breakfast Pastries

Bagels and Cream Cheese

Donuts

Oven-Fresh Cookies

Assorted Brownies

Pretzels, Potato Chips, or Tortilla Chips

Snack Mix

Mixed Nuts

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